

MERIT PROMOTION ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ANG 2008- 12

OPENING DATE: 15 February 2008

CLOSING DATE: 03 March 2008

ANTICIPATED FILL DATE: 13 April 2008

POSITION TITLE AND NUMBER:

Supervisory Aircraft Loadmaster (Instructor)
50123000, 7634201

UNIT/ACTIVITY AND DUTY LOCATION:

156 Airlift Squadron,
NCANG, Charlotte, NC

GRADE AND SALARY: (Includes Locality Pay of 13.18%)
GS-2185-T1 \$54,494 - \$70,843 per annum

EMPLOYMENT STATUS
Excepted Service

WHO CAN APPLY: The area of consideration for this position is NCANG FULL-TIME SUPPORT PERSONNEL ONLY. TECHNICIAN: Applications will only be accepted from current Excepted employees of the North Carolina Air National Guard.

HOW TO APPLY: TECHNICIAN: Applicants interested in the technician position may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number; date of birth; citizenship; education; work experience; and other job-related qualifications. . . Dates reflected on the KSA's must mirror dates listed on application.

Applications must be sent to: North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date.

NOTE: Military Grade Inversion: The military structure is preeminent over the full-time structure and military grade inversion within the full-time work force is not permitted. The military grade of the supervisor must equal or exceed the military grade of personnel supervised.

QUALIFICATION REQUIREMENT: TECHNICIAN: Must have 36 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's

KNOWLEDGE, SKILLS & ABILITIES (KSA'S)

Below are listed the five KSA's for this position. Each technician applicant must prepare separate (plain paper) listing to address all KSA's and explain the civilian and military work experience (with dates) that provided that KSA. These comments must be addressed in the order they appear below and attached to the application when applying for the position. Failure to include attachment of the KSA Statement will result in your application not being considered for employment. ASSISTANCE IN COMPLETING THE KSA STATEMENT MAY BE OBTAINED BY CALLING 1-800-621-4136-6172/6431.

1. Ability to plan, schedule, develop and conduct ground and flight training for loadmaster personnel.
2. Ability to communicate orally.
3. Ability to perform preflight, thru-flight, and post-flight inspections.
4. Knowledge of aircraft interior and exterior to include engines, fuselage, and control surfaces, sufficient to inspect for mechanical and structural soundness and proper operation to determine aircraft worthiness.
5. Ability to plan and schedule workloads and duty assignments.

CONDITION OF EMPLOYMENT: Occupants of this position must maintain continuous military membership in the North Carolina Air National Guard (NCANG). NCANG status (military grade, DAFSC, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible AFSC in the NCANG shown under Military Assignment on the reverse side of this announcement. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program. The recommended applicant will not be approved for promotion/appointment until the appropriate physical examination is completed.

MILITARY ASSIGNMENT: Assignment in a compatible Enlisted position in the NCANG.
AFSC: A1A2XX

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES: Supervises Aircraft Loadmaster activities pertinent to operational and performance characteristics of the assigned aircraft. Plans, schedules and conducts all programs including standardization, initial and mission qualification as well as continuation, upgrade and specialized training. Training provided includes formal classroom instruction and on-the-job experience through flying simulated or real missions. Performs staff work based on specialized knowledge of the unit's mission and the related programs to ensure safe and successful accomplishment of required training, assigned mission support, and airlift support requirements. Takes necessary action to ensure all requisites involved in mission planning are identified, coordinated and accomplished. Evaluates loadmaster procedures and proposed changes or modifications to determine suitability. Renders advice and technical assistance to agencies engaged in functions associated with loadmaster activities. Advises organizational commander and staff agencies on status of loadmaster activities and adequacy of equipment utilized in loadmaster activity. Coordinates program requirements with other staff offices, as necessary. Plans, organizes, schedules and assigns work to employees. Establishes priorities and revises assignments based on abilities and special qualifications of employees, in order to meet changes in work situations and to accomplish work in accordance with established deadlines. Establishes performance standards/goals and evaluates performance of subordinates based on attainment of those standards/goals. Conducts employment interviews and recommends employees for appointment, promotion or reassignment. Informs subordinates of agency policies and programs. Hears complaints and grievances from employees; resolves those which can be informally resolved or makes recommendations for resolution to appropriate official. Identifies developmental and training needs of employees and provides or obtains training. Approves and/or disapproves leave requests. Promotes acceptance and adherence of programs such as Equal Employment Opportunity, Federal Women's Program, Labor Management Relations, and other similar special emphasis programs. Maintains an effective workforce management program. Assures position descriptions are accurate and positions are operating as intended. Establishes, supervises and promotes a sound flight and ground safety education program as pertains to the Loadmaster arena. Reviews all safety-related publications, such as aircraft incidents, Operational Hazardous Reports, Airdrop Malfunction Reports and other reports involving flying safety, and ensures that pertinent information is disseminated to the Loadmasters. Performs Aircraft Loadmaster (Instructor) duties as required. In that capacity accomplishes a wide variety of pre-flight, in-flight and post-flight duties required by the aircraft assigned and its specialized mission, utilizing knowledge of the special equipment and systems of the aircraft. Serves as the aircrew expert on safety of flight matters involving aircraft weight and balance, aircraft structural limitations, specific aircraft systems, special shipment of hazardous materials and cargo requiring special handling in accordance with Air Force, DOD, NATO and UN regulations and guidelines. Some of these hazardous and special handling items include explosives, poisons, radioactive cargo, nuclear devices and components, biological agents/specimens, prisoners, criminal evidence, classified courier materials and registered mail, etc. Standard and mixed cargo loads of palletized cargo, rolling stock and outsized cargo destined for different ports on a single mission necessitates the preparation of complex load plans. Oversees and directs loading and unloading crews to ensure adherence to load plans. Makes independent, on-the-spot decisions to avoid disruption of aircrew flow. Performs in the capacity of sky marshal. Performs duties and provides instruction pertinent to the mission requirements. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS: 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories: Male or female; American Indian or Alaskan native; Asian or Pacific Islander; Black, not of Hispanic origin; Hispanic; white, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. An initial, and periodic medical examination may be required for jobs located in working areas which have a high exposure risk to conditions which may result in occupational illness or injury. 3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 4. Relocation expenses for current federal employees may not be paid. Applicants will be advised in writing at the interview. 5. Males born on or after 1 January 1960 must be registered with the Selective Service in order to be considered for federal employment.

DISTRIBUTION:

A, B-3, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1